

Overview

RIVERS STATE UNIVERSITY

NKPOLU OROWOROKWO P.M.B 5080 PORT HARCOURT, RIVERS STATE NIGERIA

INVITATION FOR PRE-QUALIFICATION AND TENDER FOR THE YEAR 2020 TETFUND ANNUAL INTERVENTION PROGRAMME

(1.0) INTRODUCTION

(1.1) As part of its year 2020 Physical programme upgrade and Physical Infrastructure project, the Rivers State University Port Harcourt, is desirous of Construction and Furnishing of the Lecture Theatre Building.

(1.2) The University hereby invites experienced and competent contractors/supplier with good track records to submit bids for the projects as described here under:

(2.0) SCOPE OF WORKS / SUPPLY

LOT NO	DESCRIPTION
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1	CONSTRUCTION OF LECTURE THEATRE BUILDING
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The Scope of works comprises the construction of Lecture Theatre Building with reinforced concrete foundations, floors, beams and columns. The roof structure consists of steel framed backgrounds and corrugated long span aluminum covering with mechanical and electrical installations including external works as detailed in the Tender document.

PROCUREMENT, INSTALLATION AND TESTING OF EQUIPMENT FOR THE LECTURE THEATRE BUILDING

2 Procurement of Equipment items for the Lecture Theatre Building as detailed in the tender documents.

PROCUREMENT, INSTALLATION AND TESTING OF FURNITURE FOR THE LECTURE THEATRE BUILDING

3 Procurement of furniture items for the Lecture Theatre Building as detailed in the tender documents.

(3.0) ELIGIBILITY/MANDATORY REQUIREMENTS:

Prospective Bidders are required to submit the following documents:

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms (CAC2) and (CAC7).
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2022.
- (c) Evidence of Pension Clearance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- (d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);

- (e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2022;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2022 or valid Certificate issued by BPP.;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Rivers State University or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the project when needed;
- (i) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualification such as COREN, QSRBN, ARCON, CORBON etc.;
- (j) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificate, Job Completion Certificate and Photographs of the Projects;
- (k) Works: Lists of plants/Equipment with proof of Ownership/Lease;
- (l) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
- (m) All documents for submission must be transmitted with a Covering/Forwarding letter under the company/ Firm's Letter Head Paper bearing amongst others, the registration Number (RC) as Issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead paper must bear the names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4.0) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect Tender Documents from the office of the Director of Physical Planning and Development, Rivers State University, Port Harcourt on evidence of payment of a non-refundable tender fee of N10,000.00 per Lot, paid into the account of the Rivers State University, Port Harcourt.

(5.0) SUBMISSION OF BID DOCUMENTS

Prospective bidders are to submit for each of the Lot desired, two (2) copies each of the technical and financial bids only with soft copy of financial bid in Ms Excel format, packaged separately in sealed envelopes addressed to The Vice Chancellor, Rivers State University, Port Harcourt and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and dropped in the designated Tender Box at the Vice Chancellor's Conference Room, Senate Building, Rivers State University, Port Harcourt **not later than 12:00 noon Monday, 16 May, 2022.**

(6.0) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon Monday, 16 May, 2022** in The Vice Chancellor's Conference Room, Senate Building, Rivers State University, Port Harcourt, while the Financial bids will be kept un-opened. Please, ensure that you sign the bid Submission Register at The Vice Chancellor's Conference Room, Senate Building Rivers State University, Port Harcourt, as the Rivers State University will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Director of Physical Planning and Development, Rivers State University, Port Harcourt.

(7.0) GENERAL INFORMATION

- (i) Bids must be in English Language and signed by an official authorised by the bidder:
- (ii) Bids submitted after the deadline would be returned unopened;
- (iii) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (invitation link

will be sent to bidders to join the bid opening online) with the physical presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;

(iv) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);

(v) Only pre-qualified bidders at technical evaluation will be invited at a later date for virtual financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;

(vi) The River State University is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007

PROF. NLERUM S. OKOGBULE

VICE CHANCELLOR

RIVER STATE UNIVERSITY